

Scattergood Friends School Committee  
Approved Minutes  
26 July 2011

Mission Statement

Scattergood Friends School challenges students with a college-preparatory curriculum, farm experience, a shared work program, and community living in the spirit of Quaker faith.

Present: Claire Cumbie-Drake, Ruth Dawson, Debbie Galusha (clerk), Lucy Hansen, Phil Henderson, Lorene Ludy, Callie Marsh, Sylvia Sanford, Dan Schlitt, Bob Winchell, Allan Winder

Absent: George Bergus, Frank Griffith, Megan Knight, Russ Leckband, Doyle Wilson

Staff Present: Christine Ashley, Margie Figgins, Shelley Hughes, Mark Quee, Nicole Wolf-Camplin

The clerk opened the meeting at the appointed time. She read the following passage:

Therefore, my friends, I implore you by God's mercy to offer your very selves to him: a living sacrifice, dedicated and fit for his acceptance, the worship offered by mind and heart. Conform no longer to the pattern of this present world, but be transformed by the renewal of your minds. Then you will be able to discern the will of God, and to know what is good, acceptable, and perfect.

Let us use the different gifts allotted to each of us by God's grace: the gift of inspired utterance, for example, let us use in proportion to our faith; the gift of administration to administer, the gift of teaching to teach, the gift of counseling to counsel. If you give to charity, give without grudging; if you are a leader, lead with enthusiasm; if you help others in distress, do it cheerfully.

With unflagging zeal, aglow with the Spirit, serve the Lord. Let hope keep you joyful; in trouble stand firm; persist in prayer; contribute to the needs of God's people, and practice hospitality.

Romans 12: 1-2, 6-8, 11-13

Margie Figgins of the Development Office asked that only people who wish to be reimbursed for their mileage for travel to the School Committee meetings turn in their mileage form. The IRS rate of reimbursement for non-profit organizations is \$.14/mile, not the higher rate we have used in the past.

To make a mileage donation, School Committee members need to be reimbursed, and then return the money as a personal check designated as a contribution to the School.

The clerk and the Head of the School reminded us how important it is for fundraising purposes that all members contribute some amount of money to the School in order that we have a 100% donation rate from the School Committee.

**Minute:** We approve the minutes of May 7, open and closed meetings, and the conference call minutes of July 17.

### **Academic Sub-committee Report**

We discussed the upcoming visit of the ISAACS team (ten people) for our re-accreditation in March 2012. The group will stay in the Berquist House. A dinner will be held the week of March 19, to which all School Committee members are invited. It is hoped that we all can attend that event. Since Sarah Harper-Smith is leaving, a new staff member will be chosen to lead this work.

The difficulty of transporting students for trips and sports events with our current vehicles arose. The School needs gently-used mini-vans.

**Minute:** We approve changing the handbook to schedule our review of the preliminary budget in the March meeting, rather than in July as done until now. In the May meeting the schedule will be to approve the budget.

**Minute:** We need to change the handbook to include the following statement:  
At the occasion of an Interim Head, the clerk and School Committee members may be called to be temporarily more involved in the day-to-day operations of the School.

**Minute:** We approve allowing the Consultation and Finance subcommittee to oversee the hiring of a firm to conduct the full audit.

**Minute:** The Yearly Meeting contribution to the school of \$50,000 is generous. We will not ask for an increase this year.

**Minute:** We approve the preliminary financial statement, as clarified by Amanda Paul, Business Manager.

Amanda will send us the corrected final statement.

**Minute:** We approve the Long-range Plan, as updated in April 2011. We appreciate the work of the members of the Ad Hoc Committee.

We appreciate the work of Steve Deatherage of Yahara Monthly Meeting on the School Committee's website and link to the Yearly Meeting website.

Debbie Galusha and Callie Marsh will be the School Committee members of the Retreat Committee for November. The School staff will appoint their member/s.

We approved the following meeting dates for the upcoming school year: September 10, November 12, January 14, March 3 in Des Moines at the Meeting House, May 12, and July 31.

We much appreciate the work of the staff in preparing reports for us and for the Yearly Meeting.

Callie Marsh, recording clerk