

Mission Statement

Scattergood Friends School challenges its students with a relevant academic curriculum, farm experience, a shared work program, and community living in the spirit of Quaker faith.

**Scattergood Friends School Committee**  
**Approved Minutes**  
18 September 2010

Present: Claire Cumbie-Drake, Ruth Dawson, Debbie Galusha, Frank Griffith, Lucy Hansen, Phil Henderson, Megan Knight, Russ Leckband, Lorene Ludy, Callie Marsh, Sylvia Sanford, Dan Schlitt, Doyle Wilson, Bob Winchell, Allan Winder.

Absent: George Bergus, Steve Tamari

Guest: Richard Johnson, treasurer of the Foundation

Faculty present: Christine Ashley, Bob Gutwein, Shelley Hughes

The clerk opened the meeting near the appointed time with a period of quiet worship. She then read the following quotation:

*The most important thing about a school, after its intellectual honesty and leadership are taken for granted, is the way it reaches the innermost life of its students and quickens the central aims and ideals by which they are henceforth to live.*

*Rufus Jones*

**Minute:** We approved the minutes of our July meeting with two changes. We changed the date of the November meeting to November 6. We added a minute that we approved an audit to be done for this fiscal year.

**Minute:** We approve the suggested dates for our School Committee meetings, changing March 12 to March 5.

**Minute:** We approve the Consultation & Finance Committee's recommendation that financial activity of the farm will be integrated into the accounting system of the school.

**Minute:** We approve increasing tuition for 2011-2012 by 7%. Boarders tuition: \$26,500. Five-day boarders: \$24,900. Day students: \$16,300.

We met with Kevin Rooney of ISACS. We have appointed the following people to the sub-committees to work with the staff on the self-study for our accreditation.

Local Communities – Ruth Dawson

Advancement & Alumni – Steve Tamari  
Farm – Dan Schlitt  
Equity & Justice – Bob Winchell  
Personnel – Russ Leckband  
Administration – Debbie Galusha  
Business & Finance – Phil Henderson  
Facilities – Sylvia Sanford  
Governance – Lorene Ludy

**Minute:** We approve the following non-discrimination statement for the school: Scattergood Friends School does not discriminate in hiring, promotion, or termination of employment on the basis of race, sex, color, religion, age, sexual orientation, gender identity, disability, ethnicity, or national origin.

**Minute:** We approve the nominations to the sub-committees as follows.

Consultation & Finance Committee – Lucy Hansen,\* Phil Henderson, Allan Winder  
Academics – George Bergus, Megan Knight, Sylvia Sanford, Steve Tamari  
Development – Phil Henderson, Sylvia Sanford, Dan Schlitt, Steve Tamari  
Enrollment – George Bergus, Ruth Dawson, Phil Henderson, Dan Schlitt  
Facility – Frank Griffith, Lucy Hansen, Russ Leckband, Doyle Wilson, Allan Winder  
Farm – Frank Griffith, Doyle Wilson, Bob Winchell  
Human Resources – Claire Cumbie-Drake, Ruth Dawson, Lorene Ludy  
Spiritual & Community Life – Claire Cumbie-Drake, Callie Marsh, Dan Schlitt

**Minute:** We approve Debbie Galusha as clerk of the School Committee, and Callie Marsh as recording clerk.

**Minute:** We approve the most recent draft of the strategic plan, with much gratitude for Phil Henderson's work on the plan.

**Minute:** We recommend approval for a capital loan up to \$175,000 at 5<sup>1</sup>/<sub>4</sub>% interest for 20 years, contingent upon completion of the capital budget with final approval for the amount of the loan given by the Consultation and Finance Committee.

Lucy Hansen updated us on her work with the IRS Short Form 5500 regarding the school's participants in the TIAA-CREF retirement plan for the past year, which is due October 15<sup>th</sup>. She will then work on collecting information for the farm worker housing loan.

Dan Schlitt continues to trouble-shoot problems with our website, which we appreciate.

**Minute:** We approve the new mission statement. Scattergood Friends School challenges its students with a relevant academic curriculum, farm experience, a shared work program, and community living in the spirit of Quaker faith.

If anyone associated with the school has expertise in the areas of fundraising and/or running a capital campaign, please let the clerk or Sylvia Sanford know.

**Minute:** We approve the change of the name of the Consultation Committee to the Consultation & Finance Committee.

We appreciate the work Christine has done on the draft of the budget and are encouraged by the plan to give a monthly financial report and cash flow statement to the Consultation & Finance Committee.

We appreciate the work of the sub-committees and the thoughtful reports from the staff.

The clerk closed the meeting with a period of quiet worship. We look forward to meeting again on November 6, 2010.

Callie Marsh, recording clerk